



JOB TITLE: Equipment Operator I / Refuse Collection Worker

PW/7

DEPARTMENT: Public Works and Utilities

JOB SUMMARY: This position is responsible for accompanying a refuse truck to collect yard waste and debris and for operating various equipment to clean and maintain streets and rights-of-way.

MAJOR DUTIES:

- Operates the chipper truck to pick up yard waste including leaves, shrubbery, trimmings, and tree limbs; loads into the chipper.
- Operates the leaf vacuum to remove leaves from streets.
- Unloads chipper truck at the landfill.
- Inspects chipper truck prior to leaving to ensure that is properly cleaned, serviced, and equipped.
- Assists with fueling, cleaning, and maintaining yard waste collection equipment and vehicles; makes minor repairs and adjustments to equipment as needed.
- Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of safety procedures pertaining to public works activities.
- Knowledge of the geographic layout of the city, including street names.
- Knowledge of yard waste and debris collection procedures.
- Skill in operating the yard debris pickup equipment such as a chipper and leaf vacuum.
- Skill in verbal communication.
- Ability to perform duties with diplomacy, integrity, and impartiality.

SUPERVISORY CONTROLS: The Supervisor of Public Works and Utilities assigns work in terms of general instructions. The Supervisor reviews work in progress and upon completion for compliance with instructions and procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include city and department policies and procedures, safety guidelines, and supervisory instructions. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY: The work consists of related semi-skilled and unskilled maintenance and repair duties. Opportunity may be made available for further training for skilled duties.

SCOPE AND EFFECT: The purpose of this position is to perform public works and utilities maintenance and repair duties. Successful performance in this position helps ensure clean, attractive roadways, and safe streets, and effective utility services for community residents.

PERSONAL CONTACTS: Contacts are typically with co-workers, city employees, and the general public.

PURPOSE OF CONTACTS: Contacts are typically to provide services.

PHYSICAL DEMANDS: The work is typically performed while standing, walking, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, occupies the bucket on a bucket truck, uses tools or equipment requiring a high degree of dexterity, and distinguishes between shades of color.

WORK ENVIRONMENT: The work is typically performed outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and occasional inclement weather. The work requires the use of safety devices such as hard hats, masks, goggles, and gloves.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

MINIMUM QUALIFICATIONS:

- High school diploma or GED. Ability to read, write, and perform basic mathematical calculations.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of a valid driver's license issued by the State of Georgia, with a 3-year clear record with the Georgia Department of Driver Services. Commercial Driver's License (CDL) preferred; if an employee does not possess a CDL upon employment, her or she may be expected to qualify for a CDL within a reasonable period of time.